



CONSUMER VOLUNTEER JOB DESCRIPTION

Division/Department	Parkside		
Location	Parkside Children's Center		
Job Title	Volunteer		
Reports to	Susan Prince	Title	Director

Type of position: Unpaid Volunteer	Hours: 8:30- 3:30- hours depending on duty assigned	Number of Volunteers Needed: 5
--	--	-----------------------------------

GENERAL DESCRIPTION

- Assist with classroom activities- crafts, walks, play time
- Clean/ wipe down tables and other surfaces as necessary
- Assist with snack/lunch preparation and clean up
- Interact with the children as instructed by classroom teacher/staff

REQUIREMENTS

- Must be friendly and flexible
- Must have alone time or come with staff support.
- Must be available during school hours

OTHER CONSIDERATIONS

REVIEWED BY	<i>Susan Prince</i>	Title	Department Director
APPROVED BY	<i>Steve J. Long</i>	Title	Executive Director <i>7/15/10</i>
DATE POSTED			
DATE FILLED			